



**Engineers and Constructors**

**ALASKA OPERATIONS**

Contract No. DACA85-95D-0018

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Project: Annette Island

DC#AKT-J07-05M314-G01-0016

Confirmation of:	<input type="checkbox"/> Conference	Date Held: 29 Jun 99	1:30 pm (Alaska)
	<input checked="" type="checkbox"/> Telecon	Date Issued: 6 Jul 99	Revised: 15 Jul 99
	<input type="checkbox"/> Other:	Recorded By: Rachel August	
		Place: Anchorage, Alaska	
Subject: MOU Work Group Meeting			

Participant	Organization	Phone
Beckley, Bill	Ridolfi Engineers	206-682-7294
Benson, Jeff	Metlakatla Indian Community (MIC)	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Commack, Roxanne	Metlakatla Indian Community	907-886-4200
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-563-3322
Elconin, Andrea	U.S. Army Engineer District-Alaska	907-753-5670
Gillihan, Heather	U.S. Army Engineer District-Alaska	907-753-5656
Gunyah, Ed	Bureau of Indian Affairs	907-886-3791
Jean, Lucy	Federal Aviation Administration /JALCO	907-271-5225
Peterson, Eric	U.S. Coast Guard	

## MEETING MINUTES

Action Required By	Item
	<p>This was the scheduled biweekly meeting. The following agenda items were discussed:</p> <ol style="list-style-type: none"><li>1. Roll Call</li><li>2. General Information</li><li>3. Action Items Update</li><li>4. New Action Items/Issues</li><li>5. Schedules</li><li>6. C-3 Plan Revision</li><li>7. Newsletter Articles</li><li>8. Teleconference Schedule and next MOU Work Group Meeting</li><li>9. Closure</li></ol>

	<p><b>2.0 General Information</b></p> <p>2.1 <u>BIA</u></p> <p>Gunyah said BIA is still working on the UST removal; it will be shipped off-island for disposal. Site assessment is progressing, but the area is contaminated with diesel fuel. They continue to excavate to meet MIC UST regulations and are taking soil samples to estimate the extent. The soil is being stockpiled. The work should take another 10 days.</p> <p>BIA received funding for the 55-gallon drum disposal. USAED needs to know the accounting information and interagency MOA to be executed.</p> <p>BIA has received a bid for demolition of the road shop buildings.</p> <p>2.2 <u>FAA</u></p> <p>Beyette said FAA officials were in Metlakatla 21-24 Jun 99 to conduct a site walk of the contaminated sites—the fuel spills, asbestos, lead-based paint, etc. The head of FAA’s environmental program took a number of IOUs from the trip to help with the project.</p> <p>The web site is expected to be completed within two weeks.</p> <p>FAA awarded the fuel storage tank removal portion of the release investigation to CH2M Hill. The release investigation should be awarded 9 Jul 99.</p> <p>Jean said the site preparation contract is progressing but has not been issued.</p> <p>2.3 <u>MIC</u></p> <p>Benson said he talked with FAA about the contract for site preparation for the release investigation. GTE is taking down the antennae. Louisiana Pacific is preparing to move metal and cars at the golf course site.</p> <p>The asbestos removal work is nearing completion. Benson needs to talk with Elconin about SHPO issues. A sheet of asbestos was discovered from under a boiler, and a large pipe encased in concrete and rebar was removed from the school.</p> <p>Art Fawcett is no longer employed by MIC. He resigned his position with MIC Environmental and started his own security company, servicing Annette Island.</p>
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Gillihan Peterson	<p>2.4 <u>USAED</u></p> <p>Elconin and Benson discussed rearranging priorities for drum removal at the hospital area.</p> <p>Gillihan has been working on the reported UXO in Tamgas Harbor. She has consulted with Alaska Commercial Divers (ACD) and others. Others have seen 30 caliber rounds from Crusty Point to Point Davidson, and 3-inch rounds in another area. USAED will hire an EOD-certified diver to take videos and produce evidence. The FUDS manual states that all properties more than 100 yards of mean tide are not usually eligible; however, Gillihan talked to a representative at Huntsville Center of Excellence (HCE) who said that due to the exposure pathway, HCE wants USAED to conduct a preliminary assessment in those areas. She will draft a scope of work. HCE has no experience in this area, so will be of limited assistance. She and Beyette discussed dive locations. Gillihan said 6-inch rounds may be found. She said ACD estimated one day of diving would cost \$3000, so she will plan 3 to 5 days of work using that estimate. Elconin will try to obtain funding.</p> <p>2.5 <u>USCG</u></p> <p>Peterson said ACD recovered 40 batteries off the Tamgas Harbor pier. He will obtain the soil management plans and will provide them to the MOU Work Group. Gunyah asked for a copy of the cost report and recovery plan for the file.</p> <p><b>Action:</b></p> <p>Prepare SOW for underwater UXO assessment.</p> <p>Provide Gunyah with a copy of the cost report for the dock project.</p>
	<p>3.0 <b>Action Items Update</b></p> <p>See Interagency Action List.</p> <p>3.1 <u>BIA</u></p> <p>Regarding the drum removal project, Elconin will send Gunyah sample scopes of work for reference.</p> <p>3.2 <u>FAA</u></p> <p>Jean said the site preparation work will begin 1 Aug 99.</p> <p>Regarding the TERO requirements, Renk drafted a response but has not seen the requirements. MIC prepared a letter to respond to questions from FAA and will send a similar letter to USAED and USCG.</p>

	3.3	<p><u>MIC</u></p> <p>Ridolfi received copies of letters from Harold Scott (EPA, Groundwater Protection Unit at Region 10) to USCG and USAED and an updated copy of EPA's regional closure guidance for USTs. Beckley read from the EPA letter. He is not sure whether EPA is working on AST guidance. FAA has not received their copy.</p> <p>On 1 Jul 99 Benson will meet with the interim manager of Metlakatla Power &amp; Light to discuss using the wood chipper and MP&amp;L personnel to operate it. Benson has a backup chipper plan.</p> <p>Benson reported that the MIC information repository does not contain agency documents, only historical records and the preliminary assessment. He will provide a list of the documents in the repository. Beyette and Elconin will provide FAA and USAED documents as appropriate.</p> <p>Because community workers were not available to sort debris at the quarry, Benson is in the process of hiring others to perform the work. USAED will use heavy equipment to move the debris; the debris will not be sorted. Benson will apply for a grant to provide workers. Beyette suggested advertising a cleanup day for the quarry and ask for volunteers.</p> <p>Beyette asked Benson to prepare an estimate for the site preparation work so MIC will be able to respond quickly to FAA's proposal when it is released.</p>
	3.4	<p><u>MOU Work Group</u></p> <p>None.</p>
	3.5	<p><u>USAED</u></p> <p>Elconin explored obtaining FUDS money to assist MIC to provide environmental coordination. FUDS money is not available unless a restoration advisory board is established. She is awaiting input from John Stacey.</p>
	3.6	<p><u>USCG</u></p> <p>Deering was not present at this teleconference, and Peterson could not comment.</p> <p><b>Action:</b></p>
		<p>Send BIA examples of SOWs for the drum removal project.</p>
Elconin		
Benson		<p>Meet with the interim manager of Metlakatla Power &amp; Light to discuss using the wood chipper and MP&amp;L personnel to operate it.</p>
Benson		<p>Determine whether FAA and USAED are filed in the MIC information repository.</p>



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Beyette/ Elconin  Benson		Provide FAA and USAED documents as appropriate for the MIC information repository.  Begin estimate for FAA site preparation work.
	<b>4.0</b>	<p><b>New Action Items/Issues</b></p> <p>Dokoozian suggested sending e-mails in “.pdf” format to ensure everyone can open the attachments. Participants would need to download Acrobat Reader software to enable access to pdf files. The agendas and minutes could also be posted to FAA’s web site. A test will be conducted at a later date.</p> <p><b>Action:</b></p> <p>None.</p>
	<p><b>5.0</b></p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p> <p>5.5</p>	<p><b>Schedules</b></p> <p><u>BIA</u></p> <p>UST removal work should be completed by 9 Jul 99.</p> <p><u>FAA</u></p> <p>Site preparation work will be conducted 1 Aug through 15 Oct 99. Field work will be conducted 7 Sep through 31 Oct 99.</p> <p><u>MIC</u></p> <p>The NALEMP asbestos work will be completed by 9 Jul 99, and the report will be submitted by 31 Jul 99.</p> <p>GTE will require several weeks to complete its work.</p> <p>Metlakatla L&amp;P will build a road around the base of the golf course and grade the slopes to stop erosion.</p> <p>MIC will assess the dump sites and will begin closure and cleanup as soon as possible.</p> <p><u>USAED</u></p> <p>Field work will be conducted 23 Jul through 10 Sep 99.</p> <p><u>USCG</u></p> <p>No schedule input.</p> <p><b>Action:</b></p> <p>None.</p>

<p>Beyette</p> <p>Beyette</p> <p>MOU Work Group</p>	<p><b>6.0 C-3 Plan Revision</b></p> <p>The June 1999 Revision of the C3 Plan was submitted on 21 Jun 99. The plan will be posted on FAA's web site. Beyette will meet with John Snell (FAA's web site designer) to discuss the feasibility of saving the electronic version of the plan as one file.</p> <p>A discussion ensued regarding the next revision date, tentatively set for October 1999 to take advantage of the new fiscal year and budgeting concerns. Beyette proposed compiling backup pages for each site, including all information available for an in-depth review. He may renumber FAA sites, resulting in the addition of 50 or more site numbers. Beyette is preparing a sample format for the backup.</p> <p><b>Action:</b></p> <p>Meet with John Snell to discuss the feasibility of saving the electronic version of the C-3 Plan as one file.</p> <p>Prepare sample format for C-3 Plan backup.</p> <p>Revise C-3 Plan in October 1999.</p>
<p>MOU Work Group</p>	<p><b>7.0 Newsletter Articles</b></p> <p>Articles are due to Benson by 16 Jul 99.</p> <p><b>Action:</b></p> <p>Submit newsletter articles to Benson by 16 Jul 99.</p>
<p>Jacobs</p> <p>Elconin/ Dokoozian</p>	<p><b>8.0 Teleconference Schedule and Next MOU Work Group Meeting</b></p> <p>The next teleconference is scheduled for Tuesday, 13 Jul 99, at 1:30 pm (Alaska). The next MOU Work Group Meeting is scheduled for Wednesday, 21 Jul 99.</p> <p>Elconin and Dokoozian will review the list of teleconference participants to determine whether revisions to it need to be made.</p> <p><b>Action:</b></p> <p>E-mail the agenda to participants on 9 Jul 99.</p> <p>Review the list of teleconference participants to determine whether revisions to it need to be made.</p>
	<p>Teleconference adjourned at 3:30 pm (Alaska).</p>